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Create the very BEST RESUME

Your resume is the first impression a potential employer will gain of you. If your resume is dull and does not grab attention then there is a good chance that your job application will be thrown away, along with hundreds of others. To truly stand out from the pack you not only need the qualifications and experience for the job but also a resume that sells you.

It is so easy to create a resume these days thanks to the power of the internet. Some job search sites have pre-made resume templates that you can simply fill in with your own details and send off to as many job openings as you wish. Whilst it is easy to do this, it is always preferable to take the time to create your own custom, personalized resume. The employer probably receives hundreds of the template resumes and grows tired of viewing them. If a resume pops up that is significantly different from the others then they are very likely to pay more attention to it.

If you are applying for a job online then there is normally no need to print your resume initially. But once you have to attend an interview you must take a printed copy with you. Often the employer will not look at your resume during the interview but you will want to be prepared just in case. Always print on high quality paper so that your resume appears professional and that you bring across a sense of pride. The employer will want to know that you take care and pride in your work. Make sure your resume includes as much detail as possible about previous employment and education, but don't be long winded. Always keep it in easy to read, point form.

Always ensure to tailor your resume to the particular job you are applying for. There is little point sending the same resume to many different types of jobs. Even jobs within the same industry will call for different skills and education. So changing your resume on a per-application basis is the only way to ensure that it best matches what the employer is looking for.

Microsoft Word and other similar programs all come with resume templates that you can use as a base. Or you can download templates from the internet or even buy professional, custom made resume templates to use.

A well formatted and clean looking resume is the only way to make a fantastic first impression upon your potential employer.

Find out more at: www.bestresumes.com.au



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